

RED CROSS CLASS ON-LINE REGISTRATION

Please go to www.redcross.org

- 1) On the Home page click on **Take a Class** (Note: All fields in Red must be completed.)
- 2) Enter your **Zip Code** and Click **GO**
- 3) In the **Select a Course Category** field use the drop-down arrow to choose the course you want to take (for example: “CPR/AED”)
- 4) In the **Course Format** field use the drop-down arrow to choose the type of class you would like (for example: “Classroom Only” or “Blended Learning”)
- 5) In the **Date Range** section click in the **Start Date** field and when the calendar appears, choose the start and end date range
- 6) Click on **Find Courses**
- 7) Next screen choose how many miles you are willing to travel from the drop-down list in the **Radius (miles)** field
- 8) Click **Search Learning Catalog**
- 9) Scroll down the page to see all the classes
- 10) Register for the class that fits your needs by clicking **Register**
- 11) If you wish to see where the class is located go to the far right of the class, you can click on **Map**, there you can Click on the red bubble over the city you choose and it will show the location’s address. Go back one screen to register.
- 12) Click on **REGISTER**
- 13) The next screen will be:
- 14) **Welcome to the American Red Cross learning center**
- 15) In upper right of the welcome box click on NEW USER
- 16) Fill out the listed information (all fields in RED must be completed)
- 17) Click SAVE bottom right corner
- 18) Next Screen check all your answers. Write down you order number, You may also make changes here.
- 19) Bottom right corner click on **CONFIRM**.
- 20) **Be sure to write down the time and place you will go for the class.**
- 21) Next screen Fill out sections and choose method of payment.

22) (You will need to pay with a credit card or debit card.)

23) You may print out a receipt here.

24) For online classes. Do the following:

25) When you get to the Welcome to the American Red Cross Learning Center page. Follow instructions down to where you print receipt, click on go to my enrollments, in far left under TITLE click on small circle with “+” sign in it, and it will open your class.

Complete your test and print out your certificate, you will need to take this with you to the chapter for your skills portion.

IF you need to go back to your test at any time in the **Welcome to American Red Cross** box, sign in with your **e-mail address** and password is **Welcome1**

Thank you for your interest in The American Red Cross Health & Safety

For additional assistance, you may call **1-877-509-5423**